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January 7, 2021

Via E-Mail Only

City of New Brunswick
Attn: Katie Thielman-Puniello, PP, AICP
P.O. Box 269
New Brunswick, NJ 08903

**RE: Completeness Review
23 Duke Street
Block 62, Lot 49.01
City of New Brunswick, Middlesex County, New Jersey**

Dear Ms. Thielman-Puniello,

As you are aware this firm represents the Applicant, Soba College Recovery, LLC (“Soba”). I am in receipt of your email dated January 6, 2021 regarding completeness review. You have requested a description of the project. Specifically, Soba proposes to install an emergency generator and canopy on the property as depicted on the minor site plan submitted and prepared by East Point Engineering, LLC. Soba seeks this approval to permit the installation of the emergency generator as a back-up power supply to its facility which presently houses its clients as part of its detoxification program.

In addition, as requested, Soba does not propose to remove any trees from the property as part of this application. As to the certification of taxes paid, this will confirm that I personally spoke with the City’s Tax Collector’s office today and was advised that the all property taxes are current. A copy of the tax account inquiry received is attached to this letter.

I am also enclosing a copy of the current survey for the property as requested. Finally, Marc Leber on behalf of East Point Engineering, LLC submitted a letter of today’s date as to the justifications for the waivers sought (copy enclosed).

Please confirm that this application can now be deemed administratively complete and may now be placed on the January 20, 2021 meeting of the Minor Site Plan Committee. Thank you.

Sincerely Yours,

By: David B. Himelman
David B. Himelman

DBH/sk

Enclosures

cc: Soba College Recovery, LLC
Marc Leber, East Point Engineering
Frank Aiello, Aiello Architects