



# The City of New Brunswick

## Division of Community Services Bureau of Housing Inspections

Civic Square - 25 Kirkpatrick Street - PO Box 269  
New Brunswick, NJ 08903-0269  
Phone: 732-745-5075 Fax: 732-745-5141

*Office Use Only*

CO#: \_\_\_\_\_

Director: \_\_\_\_\_

## Residential Application for a Letter of Exemption

**- NO FEE Owner to Owner -**

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Address: \_\_\_\_\_

New Brunswick, NJ 08901

**PLEASE FILL OUT ENTIRE APPLICATION.** Incomplete applications will not be accepted.

### SELLER/OWNER(S):

Owner(s) Name: \_\_\_\_\_

Owner(s) Address: \_\_\_\_\_

Owner(s) Phone Number: (\_\_\_\_) \_\_\_\_\_

Attorney Name: \_\_\_\_\_

Attorney Address: \_\_\_\_\_

Attorney Phone: (\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_

### BUYER(S):

Buyer(s) Name: \_\_\_\_\_

Buyer(s) Address: \_\_\_\_\_

Buyer (s) Phone Number: (\_\_\_\_) \_\_\_\_\_

Attorney Name: \_\_\_\_\_

Attorney Address: \_\_\_\_\_

Attorney Phone: (\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_

Number of dwellings: \_\_\_\_\_ Number of rental rooms: \_\_\_\_\_

Attic finished? YES \_\_\_\_\_ NO \_\_\_\_\_ Partial: \_\_\_\_\_

Basement finished? YES \_\_\_\_\_ NO \_\_\_\_\_ Partial: \_\_\_\_\_