### Minutes

**Meeting called by:** Maria Cody  
**Type of meeting:** Monthly Board Meeting (reorganization)  
**Chairperson:** Wendy Stellatella  
**Note taker:** Maria Cody  
**Timekeeper:** Tiffany Gathright  
**Attendees:** Wendy Stellatella, Brendan Kaplan, Tiffany Gathright, Barbara Blackwell, Daria Martin.

### Agenda Items:

**Re-organization of Board Members:**
- Wendy Stellatella, Chairperson Term ending 12/31/2019
- Brendan Kaplan, Vice Chair Term ending 12/31/2019
- Barbara Blackwell , Term ending 12/31/2019
- Tiffany Gathright, Term ending, 12/31/2019
- **Swearing in of new Members:**
  - Daria Martin, Term ending 12/31/2019
  - **Nominees for chair and vice chair:** (All in Favor)
  - Meeting Agenda now turned over to chairperson, Wendy Stellatella
- **Approval of minutes Nov.27, 2018 (All in Favor)**  
  Presenter: Wendy Stellatella

**Review of Rent Control Activities:**
- Maria Cody reviewed the current status of registrations monies, current activities taken in by the Rent Control Office as of Dec. 31, 2018

**New Business:**
- Review and changes of calendar conflicts with board members, April meeting moved to the 16th. Maria presented meeting guideline procedures and flow as well as an ordinance review. Reminder to file financial disclosures
- **Adopt resolution for closed sessions:** James Harding Esq. Provided an ordinance review to be adopted by the board for closed sessions:
- **Closed session:** Discussion -NJR Realty vs. City of New Brunswick
- **Re- Open Meeting:** Next meeting to be determined
- **Adjourn** 9:05 p.m.
<table>
<thead>
<tr>
<th>Action items</th>
<th>Motions</th>
<th>VOTE (all in favor)</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ Approval of minutes</td>
<td>Barbara Blackwell, Tiffany Gathrigt</td>
<td>YES</td>
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<tr>
<td>✓ Nominations for Chair</td>
<td>Brendan Kaplan, Barbara Blackwell</td>
<td>YES</td>
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<tr>
<td>✓ Nominations for Vice Chair</td>
<td>Wendy Stellatella, Barbara Blackwell</td>
<td>Yes</td>
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<tr>
<td>✓ Adopt the resolution for closed session</td>
<td>Brendan Kaplan, Barbara Blackwell</td>
<td>YES</td>
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<tr>
<td>✓ Motion to enter closed sessions 8:16 p.m.</td>
<td>Brendan Kaplan, Barbara Blackwell</td>
<td>YES</td>
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<tr>
<td>✓ Motion to return to open public session 8:58 p.m.</td>
<td>Brendan Kaplan, Barbara Blackwell</td>
<td>YES</td>
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<tr>
<td>✓ Motion to close meeting 9:05 p.m.</td>
<td>Brendan Kaplan</td>
<td>YES</td>
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**Other Information**

**Special notes:**
Enter any special notes here.