



The City of New Brunswick

Division of Community Services Bureau of Housing Inspections

Civic Square - 25 Kirkpatrick Street - PO Box 269
New Brunswick, NJ 08903-0269
Phone: 732-745-5075 Fax: 732-745-5141

Request for Waiver of Code Compliance Inspection

RGO Chapter 15.12 requires that all residential property prior to sale or exchange be inspected by the Bureau of Housing Inspections to certify conformance with the housing and zoning laws of the City of New Brunswick. A waiver may be granted for properties that are either vacant and/or boarded up. In order to request a waiver of this requirement for such properties, this form must be completed and signed by the buyer (notarized signature) of said property, and submitted with the required fee of **\$40.00**.

Property Owner's Name(s): _____

Owner's Address: _____

Phone: _____

Property Address: _____

Buyer's Name: _____

Buyer's Address: _____

Buyer's Phone: _____

In order for the waiver to be considered and approved, Buyer must agree to the conditions below. The buyer's signature on this form shall indicate his agreement.

1. Property must be inspected two (2) weeks after the closing. It shall be the responsibility of the property owner to contact the Division of Inspections to advise of the date of the inspection. Failure of the owner to do so may result in a summons being issued to the owner and penalties under Chapter 15.12.
2. The property will NOT be occupied until a clean Certificate of Code Compliance is issued.
3. If applicable, a smoke detector and carbon monoxide inspection must be completed.

Subscribed and Sworn to before me
this ____ day of _____, 20__.

Notary Public of the State of New Jersey

Property Buyer Signature

For Agency Use Only:

Date App. Rec'd: _____

Fee Collected: \$ _____

Review and Approval by Director of

Housing: Yes ____ No ____