CITY OF NEW BRUNSWICK
RENT CONTROL BOARD
JANUARY 26, 2016
7:00 PM
MINUTES

I. PUBLIC ANNOUNCEMENT (OPEN PUBLIC MEETING ACT)
Meeting called to order at 7:00 pm by Maria Cody, Rent Control Administrator read Public Announcement.

II. ROLL CALL

<table>
<thead>
<tr>
<th>MEMBER:</th>
<th>PRESENT</th>
<th>ABSENT</th>
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<tbody>
<tr>
<td>Wendy Stellatella</td>
<td>X</td>
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<tr>
<td>Carmen Lopez</td>
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<td>Catherine Feaster</td>
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<td>Brendan Kaplan</td>
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<td>Ben Bucca</td>
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<td>Board Attorney</td>
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III. SALUTE TO THE FLAG

I. RE-ORGANIZATION OF MEMBERS:
- Wendy Stellatella –Chair Person until December 31, 2016
- Brendan Kaplan- nominated for Vice-Chairperson
- Ben Bucca –Board Attorney
- Carmen Lopez- re-appointed for Homeowner/Landlord Rep expires
- Catherine Feaster re-appointed for 1st Alternate Member expires

II. APPROVAL OF MINUTES: DECEMBER 15, 2015
- Motion to approve December 15, 2015 minutes- Motion by WENDY STELLATELLA and Second Motion by BRENDAN KAPLAN

III. REVIEW OF RENT CONTROL ACTIVITIES THRU December 31, 2015
- Maria Cody provided everyone with a summary of the rent control activity up to the meeting day.
  - As of 12-31-2015 there were $276,150.00 Rent Control Registrations @ $25/per unit: 11,046 units.
  - Total 2015 registrations fees are $600.
  - YTD total fees collected are $283,070.00 (all monies that rent control has taken in, which includes late fees, rent certifications and occupancy exemptions.)
  - Total number of properties registered for 2015 as of 12-31-2015 is 3727

IV. OLD BUSINESS:
- REVIEW OF ANNUAL MAILING FOR 2016- Maria Cody hands out a sample packet of the 2016 Annual mailing for everyone to look over.
Few Changes occurred, first to fire safety letter and signature needed on both sides of form to the Rental Registration Form and annual letter was rewritten to better understand instructions.

- REVIEW OF FINANCIAL DISCLOSURE FILING - Maria Cody made the members aware that they will be receiving either a phone call or email for the City Clerk’s office. Requirement by the State Law. Members can be penalized if not provided.

- MARIA CODY REQUESTED BOARD MEMBERS AND ATTORNEY, IF THEY WILL BE WILLING TO REVIEW THE LEGALITY OF THE RENT CONTROL ORDINANCE AND SEE IF IT QUALIFY FOR AN UPDATE.

V. NEW BUSINESS:
- TRAINING AND REVIEWING ORDINANCE, Q&A
- LOOK INTO NEW BOARD MEMBERSHIP

VI. MATTERS OF INTEREST TO THE PUBLIC
- NO PUBLIC PRESENT

Motion for Adjournment: Wendy Stellatella at 7:40pm

ADJOURNMENT

FUTURE MEETING SCHEDULE – TUESDAY, February 23, 2016