I. PUBLIC ANNOUNCEMENT (OPEN PUBLIC MEETING ACT)
Meeting called to order at 7:00 pm by Wendy Stellatella, Rent Control Board Chair, read Public Announcement.

II. ROLL CALL

<table>
<thead>
<tr>
<th>MEMBER:</th>
<th>PRESENT</th>
<th>ABSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wendy Stellatella</td>
<td>X</td>
<td></td>
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<tr>
<td>David Gomez</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Morris Kafka</td>
<td>X</td>
<td></td>
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<tr>
<td>Carmen Lopez</td>
<td>X</td>
<td></td>
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<tr>
<td>Moreo Rivera</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Catherine Feaster</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mikaela Murphy</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

Ben Bucca, Board Attorney

III. SALUTE TO THE FLAG

IV. RE-ORGANIZATION OF MEMBERS:
- Wendy Stellatella – Nominated for Chair Person
  Nominated by Morris Kafka, second by Carmen Lopez
- Moreo Rivera – Nominated for Vice-Chair Person
  Nominated by Catherine Feaster, second by Wendy Stellatella
- Ben Bucca – Nominated as Board Attorney
  Nominated by Wendy Stellatella, second by Morris Kafka
- Maria Cody – Nominated as Secretary
  Nominated by Wendy Stellatella, second by Catherine Feaster
  Maria Cody is sworn in for the 2014 year by Ben Bucca

V. APPROVAL OF MINUTES: November 26, 2013
Moreo Rivera makes a motion to approve minutes; Wendy Stellatella seconds motion, everyone in favor.

VI. REVIEW OF RENT CONTROL ACTIVITIES THRU; December 31, 2013
- End Of year reporting
  - Rent Leveling Registration (Y-T-D) - $271,125.00
  - Late Fee-Rent Leveling (Y-T-D) - $4,375.00
  - Certification Of Rent Fee (Y-T-D) - $60.00
  - Occupancy Exemption - $200.00
  - Grand Total - $275,760.00

VII. OLD BUSINESS:
NO OLD BUSINESS AT THIS TIME
VIII. NEW BUSINESS:
   A. APPROVAL OF 2014 RENT CONTROL BOARD SCHEDULE
      Wendy Stellatella makes a motion to approve 2014 meeting schedule, Catherine Feaster seconds motion
   B. REVIEW OF ANNUAL MAILING FOR 2014
      Maria Cody hands out a sample packet of the 2014 annual mailing for everyone to look over.

IX. New BUSINESS:
   A. COMPLAINT #13-004 ~ 137 TOWNSEND ST 2nd FL. – LUCIA VASQUEZ (TENANT) VS. JESSICA & JAKELINE AQUINO (LANDLORD) ‘STANDARD OF SERVICE’ AND POSSIBLE ‘MANDATORY EXTRA CHARGES’

Complaint is adjourned until Lucia Vasquez can have an interpreter available

Motion for Adjournment: 7:30PM

ADJOURNMENT

- FUTURE MEETING SCHEDULE – TUESDAY, FEBRUARY 25, 2014