I. **PUBLIC ANNOUNCEMENT (OPEN PUBLIC MEETING ACT)**
Meeting called to order at 7:00 pm by Wendy Stellatella, Rent Control Administrator read Public Announcement.

**ROLL CALL**

<table>
<thead>
<tr>
<th>MEMBER</th>
<th>PRESENT</th>
<th>ABSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wendy Stellatella</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Carmen Lopez</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Catherine Feaster</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Brendan Kaplan</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Alexandra Lleras</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

II. **SALUTE TO THE FLAG**

III. **APPROVAL OF MINUTES: October 26, 2016**
- Motion to approve *October 26, 2016* minutes - Motion by WENDY STELLATELLA and Second Motion by BRENDAN KAPLAN

IV. **REVIEW OF RENT CONTROL ACTIVITIES THRU November 28, 2016**
- MARIA CODY provided everyone with a summary of the rent control activity up to the meeting day.
- As of 11/28/2016 there were $274,700.00 Rent Control Registrations @ $25/per unit: 10,988 units.
- Total 2016 registrations fees are $950
- YTD total fees collected are $279,400.00 (all monies that rent control has taken in, which includes late fees, rent certifications and occupancy exemptions.)
- Total number of properties registered for 2016 as of 11/28/2016 IS 3689

V. **OLD BUSINESS:**

VI. **NEW BUSINESS: NONE**
- **APPROVED RESOLUTION FOR COMPLAINT # 16-013A, B, C, D, E, F, -16 HARTWELL. MOTION BY BRENDAN KAPLAN SECOND BY ALEXANDRA LLERAS**

VII. **MATTERS OF INTEREST TO THE PUBLIC**
- NO PUBLIC PRESENT

Motion for Adjournment: WENDY STELLATELLA (ALL IN FAVOR)
At 7:15PM

**ADJOURNMENT**
FUTURE MEETING SCHEDULE – WEDNESDAY, December 21, 2016